

## **How to bookmark “Notices” on an ANDROID PHONE**

Ensure you have Chrome running as your browser

Open “Notices” in the new OFTC webpage

At the top right hand side of your screen are three vertical dots

Click on these and a dropdown menu will appear. One of the dropdown menu items is ADD TO HOME SCREEN.

Click on ADD TO HOMESCREEN

A dialog box will appear headed ADD TO HOME SCREEN with the text NOTICES OFTC. You can edit this text if you want.

Click on ADD

Another dialog box will appear asking “Add to home screen?”

Click on ADD

You will find an icon has been created on one of your phone’s home pages sporting the OFTC logo with your edited version of NOTICES OFTC appearing underneath.